### Welcome to eSRF

### Instructions on how to create a new user account for eSRF Portal

#### Step 1:

For NEW users before you try to log in, please email SRFMADEP@mass.gov with your name, company name, Head Quarters' address, your phone number and your email address with "Requesting Access to eSRF for PEFs" and/or"Requesting Access to eSRF for Loans and Grants" applications in the subject line. The SRF Data Support Team will email you back a confirmation email once your eSRF application access set up has been completed for your email address.

Step 1: Must be completed first before going on to Step 2.

#### eSRF Portal Login Page



v.1.5.0 100 Cambridge St. Suite 900, Boston MA Email: SRFMADEP@mass.gov

	Energy & Environmental Affairs Department of Environmental Protection	
	Login Username* Password*	
Step 3: Click on Create an account	CANCEL Create an account > Forgot password >	LOGIN Activate user > Update User Profile >

#### Authentication Page How to create a Login account



Authentication Page How to activate account



		Energy & Environmental Affairs Department of Environmental Protection
Step 9: Enter your Username and Activation code	Civation code Activate User Please check your email inbox for an activation code. Please the activation form with your username to activate your accorreceive the email, please check your spam or junk folder. If you work, please contact us. Username*	
Step 10:		Activation Code*
Click on Activate User		Resend Activation Code >

#### Authentication Page How to login into eSRF Portal



## Thank you

# SRF Data Support Team srfmadep@mass.gov